

Writing summaries (basics)



Name:

Date:

Drag the words into the correct panels

Writing a _____ is a key skill in various areas such as _____ writing and professional communication. A summary is a _____ explanation of the _____ points of a longer piece of writing. The purpose of a summary is to provide the _____ with a clear understanding of the main ideas and arguments of the original text without having to read the entire piece.

To write an effective summary, it is important to first _____ the original text carefully and identify the main points and supporting details. Taking _____ while reading can be helpful, as well as highlighting key ideas and concepts. Once you have a good understanding of the text, you can begin to write the summary.

The summary should start with an introductory sentence that states the _____, _____, and main topic of the original text. Then, using your own words, summarize the main points and arguments of the text in a logical and coherent _____. It is important to be objective and not to include your own opinions or interpretations in the summary.

The summary should be significantly _____ than the original text, but it should still provide a comprehensive overview of the main ideas. It is also important to use clear and concise _____, avoiding any unnecessary details or examples.

In summary, writing a summary requires _____ reading and analysis of the original text, as well as the ability to synthesize and condense the main points into a brief and coherent _____. It is a valuable skill that can be used in a variety of contexts to effectively communicate complex ideas to a wider audience.

shorter, manner, notes, summary, reader, concise, author, careful, title, academic, explanation, main, language, read

Questions to ask yourself when writing a summary

1. What is the main plot of the book?
2. Who are the main characters and what are their motivations?
3. What are the key themes and messages of the book?
4. How does the author use historical events and figures to tell the story?
5. What are the most important scenes or events in the book?
6. How does the author use language and imagery to convey the story?
7. What is the overall tone and mood of the book?
8. What is the significance of the title 'Underground Railroad' in relation to the book's content?

Write a summary of the book 'Underground Railroad' by Colson Whitehead. Use the following sections to guide your writing and include the specific elements mentioned in each hint.

<p>Introduction</p> <p>Introduce the main plot of the book, 'Underground Railroad,' and provide some background information to set the context for the summary.</p>	
<p>Thesis statement</p> <p>State the central theme and message of the book, which will serve as the thesis for your summary.</p>	
<p>Body Paragraphs</p> <p>Discuss the main characters and their motivations, key events, historical references, and how the author uses language and imagery to tell the story. Organize this information into coherent paragraphs.</p>	
<p>Conclusion</p> <p>Conclude the summary by restating the thesis, summarizing the main points, and discussing the significance of the title 'Underground Railroad' in relation to the book's content. Include a final thought or reflection on the book.</p>	